



VENTURA ADULT AND CONTINUING EDUCATION

ENCORE

Basic Computer and
Technology Training for
Senior Job Seekers

ENCORE is a hands-on, self-paced training program for students 50 and older interested in entering paid or volunteer employment or learning computer skills for personal use.

Classes are held:

Monday/Wednesday 8:30am-12pm
Monday/Thursday 1pm-5:30pm

**Ventura Adult
and Continuing Education**
5200 Valentine Road, Ventura
805-289-1744 extension 0

Register in person
VACE Office, Suite 101

Learn

- Computer Basics
- Outlook, Word, Excel, PowerPoint
- Internet Basics & Email
- Keyboarding
- Job Seeking Skills
- Career Planning

ENCORE classes
are FREE

Ventura Unified
SCHOOL DISTRICT

ENCORE is a partnership between Ventura Adult and Continuing Education, the Ventura County Area Agency of Aging, and the City of Ventura. Funding is provided by the Ventura County Adult Education Consortium.